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Tularosa Basin Desalination Research Center - Feasibility Study Executive Committee Meeting Minutes Conference Call July 26, 2002

Participants

Lorenzo Arriaga - USBR/EI Paso
Bobby Creel – Assoc. Dir. NM WRRRI
Jim Sizemore – NM State Engineers Office
Tom Jennings – USBR/Denver
Mike Hightower – Sandia
Paul Kinshella – City of Phoenix

Steve Easley- City of Alamogordo
Eddie Livingston – Livingston & Assoc.
Del Holz – USBR/Denver
Bruce Johnson – Tucson Water Utilities
Rick Huff – USGS/Las Cruces

Goals and Objectives- Mike Hightower

Mike welcomed members of the Executive Committee (EC) to the conference call. Mike had everyone introduce themselves and then reviewed the proposed meeting agenda, and presented the following meeting goals and objectives:

- Feasibility Study Web Site and draft report downloading,
- Review facility study draft report updates, and
- Identify schedule for further draft report reviews and updates.

Feasibility Study Web Site – Bobby Creel

Bobby reviewed that the WRRRI website for the feasibility study had been updated to include the draft feasibility study report. The changes suggested at the July 12th meeting had also been implemented. Bobby had made a few changes to the draft report to get all the figures into the report. Mike Hightower had sent the figures and report separate because of the size of the files electronically.

Everyone on the conference call had been able to download the report from the WRRRI web page. There were a few errors that seem to be part of Word document sent from Sandia, but overall with the information was appropriate considering the report was marked preliminary draft.

Feasibility Study Draft Report- Mike Hightower

Mike started discussion of this version of the report. This version includes all the comments provided and discussed at the July 12th in Las Cruces. He mentioned that this version of the preliminary draft report had been provided to the BOR Director of Research and to Sen. Domenici's staff on July 18 and 19.

Mike reminded everyone that the format was developed in cooperation with the BOR and the format is to try and keep the report to less than 30 pages so it can be read easily and quickly. The report content was discussed by the EC section by section as we went through the scheduled design review. Major comments and suggested changes to each section were discussed. Overall, the form of the report and the general content appeared appropriate based on the EC comments.

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There were several specific comments with each section, generally additional detail to improve the information and readability of the report. Some of the sections did not have enough detail, especially Section 5 on management and operations structure. It was suggested that this section be significantly upgraded.

Another major issue was the determination of the best site. There seems to have been some environmental issues identified with one of our higher ranked sites and there is the potential for a new private site to be provided. Because of this, the site selection section needed to be changed until a more detailed evaluation of these sites could be made. The BOR decided to visit these sites by August 7th-8th to make a better determination.

It was suggested that all the editorial and wording changes be faxed to Mike Hightower to have them incorporated into the next draft. It was suggested that these corrections be sent no later than August 2nd. A new draft report would then be sent to WRI for posting on the WRI by August 5th. Based on this, we scheduled another conference call to discuss the next draft for Thursday, August 8th at 3:00 p.m. MDT.

It was also agreed that the next meeting of the EC should be planned for about August 22nd at the WRI at NMSU. Mike will work this through the WRI staff.